



March 26, 2020

Greetings to our Bridge Creek Special Services Community,

This message is intended for families of students with an Individualized Educational Plan (IEP) or students with a 504 Plan through the Americans with Disabilities Act (ADA). First of all, we sincerely hope you and your family are doing well and trying to make the best of this difficult and uncertain time. We understand the strain that all families are feeling, especially those families who have students with special needs. The BCPS Special Services Department is working in conjunction with the Oklahoma State Department of Education and our federal special education partners to develop a framework that will help support students with an IEP or a 504 Plan as we transition to a distance-learning model. BCPS will provide more information and resources for that transition as we near the end of the two-week state mandated operational shut down (April 5th). In the meantime, we have many students whose IEP or 504 are nearing the end of their calendar year timeline and are “due”. If your student’s IEP or 504 is “due” between now and April 5th, you will be contacted by your student’s teacher of record (special education teachers, speech-language pathologist) or a designee from the school site, such as the special education secretary.

At this time, contact from your child’s teacher of record is limited to students who have an approaching due date. You may be unaware of your child’s IEP/504 due date. That is not a problem and no action is required on your part, your child’s teacher of record will contact you if it applies to your student. The BCPS Special Services Department is always available to assist with questions or concerns you may have. If your child is currently on an IEP or 504 plan and you need immediate assistance, please feel free to contact Brandi Radtke, Director of Special Services. [bradtke@bridgecreek.k12.ok.us](mailto:bradtke@bridgecreek.k12.ok.us)

We appreciate your constant support and patience throughout the next several weeks.

Brandi Radtke  
Director of Special Services