

Guidelines and Procedures for the Use of Hand-held Metal Detectors

Purpose: Any search pursuant to these guidelines and procedures is designed to deter the bringing of weapons and other dangerous items onto school grounds and to thereby reduce the potential for violent incidents. These guidelines and procedures are provided to ensure that searches conducted with a hand-held metal detector are lawful, unbiased, and respectful of the right of privacy.

Guidelines: Prior to conducting searches using hand-held metal detectors, school district officials shall take the following actions:

- A. A principal may decide to conduct a random metal detector check on all students who were in the bathroom when the vape detector went off, or he or she may select a group of students to be checked at random on a neutral, nondiscriminatory basis. Metal detector checks of groups of individuals may not be used to single out a particular individual or category of individuals.
- B. Before conducting the metal detector checks, the participating administrator will explain the scanning process to students, emphasizing that the checks are intended to maintain safe schools.
- C. An administrator will escort each student with his or her peers

- Procedures:**
1. Only campus administrators/office staff will operate the hand-held metal detectors.
 2. Only students are subject to searches with hand-held metal detectors.
 3. Campus administrators are prohibited from selecting a particular student or groups of students to search unless there's reasonable suspicion to believe that the student or groups of students are in possession of a weapon and/or other prohibited item.
 4. The campus administrator will ask the student to remove all metal objects from his/her person and place them in a receptacle. Do not reach into the pockets of the student to remove any object.
 5. If the detector activates on the person, the student will be asked to remove any remaining metal objects on his/her person.
 6. These searches will be conducted by persons of the same sex as the student.
 7. The District employee conducting the metal detector search should not make contact with the student's body with the wand.
 8. Any illegal objects (i.e., firearms, knives, or other prohibited items) found during the search will be turned over to the police and disciplinary action will be in accordance with the student code of conduct and/or student handbook.
 9. District employees shall not conduct a strip search.